

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

20/21 School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 5/13/21 Time drill was held 1:00 pm

Exact time required to evacuate/shelter/secure 35 seconds

Total Participants 355

Remarks Drill was unannounced; cone was moved 3 time including outside.

Several employees did not have their walkees on; two could not find their's but were able to ask work with a hallmate. Trouble shooting after resolved any confusion; ordered a couple more walkees for teachers.

Total required drills complete to date 10

Name and title of person conducting drill Neuhoff

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 6/02/2021

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2020-21

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 5/4/2021 Time drill was held 9:30 am

Exact time required to evacuate/shelter/secure 40 seconds

Total Participants 10

Remarks 5 instructional staff; 5 support staff; focused on communication

Total required drills complete to date 9

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 5/6/2021

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2020-21

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 4/14/2021 Time drill was held 12:00

Exact time required to evacuate/shelter/secure 1:33

Total Participants 10

Remarks Instructional staff exited the building in just over a minute; communication with and to staff was via walkie talkie; no one was in Winning Futures during the drill

No students were in the building.

Total required drills complete to date 9

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 4/22/2021

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2020-21

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 3/24/21 Time drill was held 1:00 pm

Exact time required to evacuate/shelter/secure 2 minutes


Total Participants 8

Remarks Support staff retreated to the storage room; 2 teachers entered their pre-determined shelter spaces; security guard, head custodian and counselor patrolled halls assuring each staff member located and sheltered in correct locations.

Total required drills complete to date _____ 6 counting this one.

Name and title of person conducting drill Dr. Neuhoff, principal

Signature of person conducting drill



Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 3/30/21

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2020-2021

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 1/8/21 Time drill was held 12:50 pm

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 3

Remarks Today we had two clerical, one custodial and one administrator on site. We strategized communication and movement of the cone around the building.

Total required drills complete to date 6

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/8/2021

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2021

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
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Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 1/6/2021 Time drill was held 1:10 pm

Exact time required to evacuate/shelter/secure 15 seconds

Total Participants 7

Remarks Four support staff, one administrator, 2 staff moved to shelter locations. No students.

Hall passing for middle school teacher;

Total required drills complete to date 5 including this one

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/7/2021

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2020-21

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- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 11/17/2020 Time drill was held 1:10 pm

Exact time required to evacuate/shelter/secure 30 seconds

Total Participants 8

Remarks 4 teachers, 2 clerical, 1 security guard, 1 admin, 1 custodian
were present for the drill.

Total required drills complete to date 4

Name and title of person conducting drill Dr. Neuhoff

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 11/18/2020

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2020/2021

School Year

TYPE OF DRILL

- Fire Drill – ***5 required**
Conduct one prior to 12/1*
- Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*
- Lock Down – ***3 required**
Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 10/13/20 Time drill was held 12:01 pm

Exact time required to evacuate/shelter/secure 3 min

Total Participants 14

Remarks All staff were clear of the building in less than 30 seconds; Winning Futures one employee continued to work on his computer until admin pounded on his window signalling to him to leave.

Total required drills complete to date 2

Name and title of person conducting drill Neuhoff

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/13/20

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2020-2021

School Year

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TIME OF DRILL

- Standard
- Class Change
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Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Education Center

Date of Drill 11/4/2020 Time drill was held 8:15 am

Exact time required to evacuate/shelter/secure .30

Total Participants 4

Remarks Two clerical, admin, and custodian were present for the drill.

Total required drills complete to date 2

Name and title of person conducting drill Dr. Neuhoff, principal

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 11/10/2020

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Conduct one prior to 12/1*
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TIME OF DRILL

- Standard
- Class Change
- Recess
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Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Butcher Educational Center

Date of Drill 9/21/20 Time drill was held 8:30 am

Exact time required to evacuate/shelter/secure :30

Total Participants 4

Remarks Currently under remote learning; only office staff and custodian were present for drill.

Total required drills complete to date 1

Name and title of person conducting drill Dr. Neuhoff, principal

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/7/20