

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

23/24

School Year

## TYPE OF DRILL

- Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*
- Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary

Date of Drill 05/15/2024 Time drill was held 2:30

Exact time required to evacuate/shelter/secure 4 minutes

Total Participants 613

Remarks Staff and students did an excellent job exiting quickly and quietly and waiting in their assigned spots with their notifications showing.

Total required drills complete to date 5

Name and title of person conducting drill Christalyn Walker

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 05.22.24

**WARREN CONSOLIDATED SCHOOLS  
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23/24

School Year

**TYPE OF DRILL**

Fire Drill – **\*5 required**  
Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary

Date of Drill 05.03.2024 Time drill was held 10:00 a.m.

Exact time required to evacuate/shelter/secure 5 minutes

Total Participants 603

Remarks Students and staff did a great job.

Total required drills complete to date 4

Name and title of person conducting drill Christalyn Walker

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 05.22.2024

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2023-24

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary

Date of Drill 04.04.2024 Time drill was held 10 a.m.

Exact time required to evacuate/shelter/secure 4 minutes

Total Participants 607

Remarks The drill went well. One ECSE door was not closed, but no students were in there.

Total required drills complete to date 3

Name and title of person conducting drill Christalyn Walker

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 05.22.2024

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

## TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary School

Date of Drill 03.20.2024 Time drill was held 1:00 p.m.

Exact time required to evacuate/shelter/secure 5 minutes

Total Participants 603

Remarks Drill ran very well considering our first  
and second grades were at lunch recess. Lunch  
Supervisors did an excellent job as did all staff/students.

Total required drills complete to date 2

Name and title of person conducting drill Christalyn Walker

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 03/26/2024

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Conduct one prior to 12/1\*

Tornado (Take Shelter) Drill – **\*2 required**  
Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary School

Date of Drill 01.23.2024 Time drill was held 1:30 p.m.


Exact time required to evacuate/shelter/secure 3.5 minutes

Total Participants 603

Remarks We found a door that looked like it was locked,  
but was not locking - reported it to be fixed. Also  
issues with not hearing drills in the kitchen and conference room.

Total required drills complete to date 2

Name and title of person conducting drill Christalyn Walker

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 05.22.24

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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary School

Date of Drill 01/09/2024 Time drill was held 2:00 p.m.

Exact time required to evacuate/shelter/secure 4 minutes

Total Participants 553

Remarks Students and staff did an excellent job. It was our best tornado drill yet. Students were especially quiet and procedures were followed very well!

Total required drills complete to date 1

Name and title of person conducting drill Christalyn Walker

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 01/23/2024

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*

Lock Down – **\*3 required**

Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary School

Date of Drill 11/06/2023 Time drill was held 12:00

Exact time required to evacuate/shelter/secure 3 Minutes

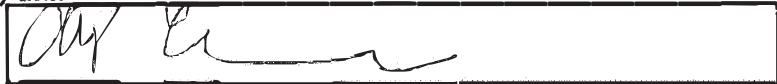
Total Participants 540

Remarks This took place during lunch and it was  
raining, but students and staff alike did a great  
job!

Total required drills complete to date 3

Name and title of person conducting drill

Signature of person conducting drill



Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/10/2023

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2023-24

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Conduct one at the beginning of 1<sup>st</sup> sem. and beginning of 2<sup>nd</sup> sem.\*
- Lock Down – **\*3 required**  
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- AED/Cardiac Event
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## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary School

Date of Drill 10/06/2023 Time drill was held 12:00

Exact time required to evacuate/shelter/secure 3 Minutes

Total Participants 540

Remarks This took place during lunch and it was raining, but students and staff alike did a great job!

Total required drills complete to date 3

Name and title of person conducting drill

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 11/10/2023



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Lock Down – **\*3 required**  
Conduct one prior to 12/1\*

AED/Cardiac Event

Other (e.g. bus evac.)

**TIME OF DRILL**

Standard

Class Change

Recess

Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary School

Date of Drill 10/04/2023 Time drill was held 10:45 a.m.

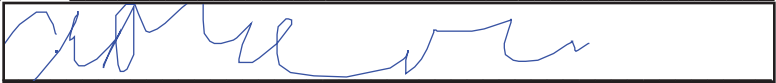
Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 610

Remarks Staff and students did an excellent job  
getting safe. We switched up what we did with the  
intruder's location and staff responded extremely well!

Total required drills complete to date 1

Name and title of person conducting drill Christalyn Walker

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 10/04/2023

# WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

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- Lock Down – **\*3 required**  
Conduct one prior to 12/1\*
- AED/Cardiac Event
- Other (e.g. bus evac.)

## TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

**Mandatory Drills** \*Mandated by changes to the school code

Name of Reporting School Siersma Elementary

Date of Drill 09/07/2023 Time drill was held 9:30 a.m.

Exact time required to evacuate/shelter/secure 3 minutes

Total Participants 536

Remarks Students and staff did an AMAZING job getting out of the building! Students were quietly lined up! Just a few classroom doors that need to be closed.

Total required drills complete to date 1

Name and title of person conducting drill Christalyn Walker

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title \_\_\_\_\_

Drill Submitted Electronically Date 09/07/2023